



GE HealthCare

GE HealthCare Technology and Innovation Center (Niskayuna, NY) Logistics/Shipping

Instructions

When shipping goods to HTIC in Niskayuna, NY please follow the below instructions unless otherwise stated on the face of your purchase order.

All Shipments should be sent to the below address:

GE HealthCare Technology and Innovation Center

Attn: Requestor's Name

1 Research Circle

Requestor's Room # (Check with your HTIC contact for this information)

Niskayuna, NY 12309

Shipment Scenarios/Options:

➤ **Domestic (US) Supplier Ship-From Location (Under 150 Lbs.):**

- If the shipment is less than 150lbs, and less than 108" in length, and 165" in length plus girth and is shipping direct to the HTIC (Niskayuna) from a US pick-up location please ship via Fedex.

See your PO for FedEx account information.

- Once shipped please provide the relevant HTIC Requestor with the related tracking information.

➤ **Domestic (US) Supplier Ship-From Location (Over 150 Lbs.):**

- If the shipment is more than 150lbs and/or larger than 108" in length, and/or larger than 165" in length plus girth and shipping direct to the HTIC (Niskayuna) from a US pick-up location please contact Jason Perreault and provide the pick-up location, ready for pick-up date, pick-up hours, the weight and dimensions, and any relevant shipping documentation (packing list, commercial invoice, etc.)

Email: grc@allynintl.com

- Once shipped please provide the relevant HTIC Requestor with the related tracking information.

➤ **International (Non-US) Supplier Ship-From Location (Under 150 Lbs.):**

- If the shipment is less than 150lbs, and less than 108" in length, and 165" in length plus girth and the goods associated with this purchase order are shipping direct to the HTIC from an international (non-US) ship-from location, please follow the below instructions:

- **Action needed at PO issuance/acceptance:**

- Please send an email to the below address at receipt of PO (for classification purposes if needed):

- Email: grc@allynintl.com

- What to Include in the Email:

- HTIC PO # and Line #
- Ship from address
- Ship to address
- Supplier's Part #
- Commercial Invoice (if available)

- **Action needed at shipment:**

- Once ready to ship please ship via Fedex. Please see your PO for FedEx account number.
- Once shipped please provide the relevant HTIC Requestor with the related tracking information.

- **International (Non-US) Supplier Ship-From Location (Over 150 Lbs.):**

- If the shipment is more than 150lbs and/or larger than 108" in length, and/or larger than 165" in length plus girth and the goods associated with this purchase order are shipping direct to the HTIC from an international (non-US) ship-from location, please follow the below instructions:

- **Action needed at PO issuance/acceptance:**

- Please send an email to the below address at receipt of PO (for classification purposes if needed):

- Email: grc@allynintl.com

- What to Include in the Email:

- HTIC PO # and Line #
- Ship from address
- Ship to address
- Supplier's Part #
- Commercial Invoice (if available)

- **Action needed at shipment:**

- Contact Jason Perreault with the ready for pick-up date, pick-up hours, commercial invoice, packing list, and any other relevant shipping documents.

- HTIC's Import Broker (make sure included on commercial invoice)

Expeditors International of Washington, Inc
4801 Commerce Crossings
Louisville, KY 40229
Telephone: 502-367-6700
Email: GEHC-SDF GEHC-SDF@expeditors.com

- Once shipped please provide the relevant HTIC Requestor with the related tracking information.